



PUNJAB AGRO INDUSTRIES CORPORATION LIMITED

2-A, Sector 28-A, Madhya Marg, Chandigarh

Eligible applicants are invited to personally submit online applications on all days during **July 10, 2015 to August 7, 2015 (up to 12.00 midnight)** in the prescribed online format available at www.thapar.edu for the different categories of posts with payment mode as prescribed:-

Application Fee (Non-refundable)	
General	Rs. 750/- (Seven hundred and fifty only)
SC / ST	Rs. 375/- (Three hundred and Seventy Five only)

Please ensure that you fulfil the following conditions of eligibility in terms of educational qualifications, age and nationality.

1. Educational Qualifications as on 07/08/2015

- a) The Candidate should be qualified as per Detailed Notice inviting Recruitment.
- b) The candidate should have passed Punjabi Language subject up to Matric standard. However, if you are an Ex-servicemen or a riot/terrorist victim or one of their dependents, you are eligible to apply. If you are selected, then you will have to pass Punjabi examination of Matriculation standard within six months from the date of joining the service or as per Punjab Governments latest instructions.

2. Age as on 01.01.2015 (Category Wise)

- a) General: 18 to 37 years
- b) SC/ST/BC: 18 to 42 years
- c) Widows, Divorcees and certain other categories of women: 18 to 40 years
- d) Applicants who are already in Government Service: 18 to 45 years. Candidates already in Government service shall be considered for selection only on production "No Objection Certificate" from the department concerned at the time of document verification.
- e) Physically Handicapped: 18 to 47 years
- f) The upper age limit of an Ex-serviceman of Punjab Domicile shall be calculated by deducting the period of his service in the Armed Forces from his actual age. If the resultant age still exceeds the upper age limit of 37 years, then a maximum of three years age relaxation will be given. It is reiterated that this relaxation clause is only applicable to Ex-Servicemen of Punjab Domicile.

3. Nationality

A candidate shall be a:

- a) Citizen of India; or
- b) Citizen of Nepal; or
- c) Subject of Bhutan; or
- d) Tibetan refugee who came over to India before the 1st January 1962, with the intention of permanently settling in India; or
- e) A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India;

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favour a certificate of eligibility has been issued by the Government of Punjab in the Department of Home Affairs and Justice.

Mode of Payment

Pay-in-Slip will be generated after filling the online application form. Go to the nearest branch of State Bank of Patiala and deposit the requisite application fee using this pay-in-slip on next working day. Last date for depositing the application fee is 08/08/2015. One copy of the application fee pay-in-slip will be retained by the candidate and one copy must be attached with the printout of the completely filled online application form.

Details of Posts

S.NO	NAME OF THE POSTS	PAY SCALE FOR EACH POST	SC	BC	ESM	HCAP	SPORTS	GEN	FF	TOTAL
1	MANAGER	15600-39100+5400 GP	-	1	1	-	-	1	-	3
2	EXECUTIVE (G)	10300 - 34800+4400 GP	2	-	-	-	-	3	-	5
3	EXECUTIVE (A/CS)	10300-34800+4400 GP	7 (1 ESM)	3 (1ESM)	2	1	1	15	-	29
4	EXECUTIVE- (T)	10300-34800+4400 GP	6 (1ESM)	2	2	1	1	11	-	23
5	JUNIOR SCALE STENOGRAPHER	10300-34800+3600 GP	8 (1ESM)	3	3	1	1	4	-	20
6	CLERK-CUM COMPUTER OPERATOR	10300-34800+3200 GP	16 (2 ESM+ 1 SPORTS)	7 (1 ESM)	5	2	1	21	1	53
7	SUB INSPECTOR (PRESENTLY FERTILIZER CLERK)	10300-34800+3200 GP	9 (1 ESM+ 1 SPORTS)	5 (1 ESM)	6	1	1	22	1	45
8	JUNIOR STOREKEEPER	5910-20200 + 1900 GP	8 (1 ESM)	3	3	1	1	16	-	32
9	TECHNICAL ASSISTANT-III	5910-20200 + 1900 GP	10 (1 ESM)	4 (1 ESM)	3	2	1	15	-	35
	TOTAL		66	28	25	9	7	108	2	245

		(8 ESM +2 SPORTS)	(4 ESM)						
Keys of Abbreviations: GP = Grade Pay, SC=Scheduled Caste, BC= Backward Class, ESM = Ex Serviceman, HCAP = Handicapped, SPORTS = Sportsmen, GEN = General, FF= Freedom Fighter.									

Note: As per the Finance Department (Finance Personnel – I Branch) Government of Punjab Instructions dated 15.01.2015 in the 2 years' probation period after appointment which includes extended probation if any, employee will get fixed emoluments which will be minimum of the Pay band of his new post and during probation period he or she will not be entitled to any Grade Pay, annual increment or other allowances except Travelling allowance.

Details of the minimum qualifications for the various posts

S. No.	Name of the post	No. of Posts	Qualification
1.	Manager (G)	03	B. Sc. (Agriculture) 1 st Division and M. Sc. (Agriculture/Horticulture) OR B. Tech. (Agriculture Engineering) 1 st Division and M. Tech (Agriculture Engineering) OR B. Sc. (Agriculture)/ B. Tech. (Agriculture Engineering) 1 st Division and MBA
2.	Executive (G)	05	Graduate with minimum 2 nd Division and one year diploma in computer
3.	Executive (A/cs)	29	B. Com with minimum 2 nd Division and minimum 6 months diploma in Accountancy on Tally and Computer Language
4.	Executive (T)	23	B. Sc. (Agriculture) 1 st Division
5.	Junior Scale Stenographer	20	a) Graduation from a recognized University or Institution, and b) Possesses at least 120 hours course with hands on experience in the use of personal computer on Information Technology in office productivity applications or Desktop Publishing applications from Government recognized institution or a reputed institution, which is ISO 9001 certified OR Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Government of India
6.	Clerk-cum-Computer Operator	53	a) Graduation from a recognized University or Institution, and b) Possesses at least 120 hours course with hands

			on experience in the use of personal computer on Information Technology in office productivity applications or Desktop Publishing applications from Government recognized institution or a reputed institution, which is ISO 9001 certified OR Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Department of Electronics Accreditation of Computer Courses (DOEACC) of Government of India
7.	Sub Inspector (Presently Fertilizer Clerk)	45	B. Sc. (Agriculture)
8.	Junior Storekeeper	32	10 + 2 and 2 years certificate course in Agriculture
9.	Technical Assistant	35	10 + 2 and 2 years certificate course in Agriculture
	TOTAL	245	

For all the posts as at s. no. 1 to 9 (above), the applicant should have passed Matriculation examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi language, which may be specified by the Government from time to time.

Mode of Selection

The recruitment shall be strictly made to respective categories only on merit, on the basis of written test. The written test will contain Multiple Choice Questions (MCQ) and there shall be negative marking (1/4th marks shall be deducted for every wrong answer).

Candidates fulfilling minimum speed of Punjabi & English shorthand test for the post of Junior Scale Stenographer and Punjabi & English type test on computer for the post of Clerk-cum-Computer Operator shall only be allowed to appear in the written test.

Skill test for Junior Scale Stenographer:

The candidates will have to clear a skill test in Punjabi stenography, wherein, they have to achieve a speed of 100 words per minute. For this test two paragraphs of 250 words each (500 words total) shall be dictated to the candidates. The candidates will have to transcribe these paragraphs at the speed of 20 words per minute.

For English short hand the test shall be conducted at 50 words per minute. For this 200 words paragraph shall be dictated and candidates will have to transcribe the same at 10 words per minute. In each of the tests, both for Punjabi and English, 8% mistakes shall be permissible.

Transcribing will have to be done on Computers only.

Skill test for Clerk-cum-Computer Operator:

The candidate will have to clear the skill tests in Punjabi as well as English typing, wherein, they have to achieve a net speed of at least 30 words per minute in English. For the Punjabi typing test, the candidate shall be required to have a minimum speed of 30 words per minute. 8% mistakes are permissible in the Punjabi typing test. Firstly a typing test in English shall be held. The typing tests (both English and Punjabi) will be conducted on Computers only.

IMPORTANT INSTRUCTIONS

1. The category once filled will not be allowed to be changed.
2. To take benefit of reservation, the reservation certificates/testimonials must be issued by the competent authority on or before 07/08/2015 as per Punjab Government instructions. **No extra time will be given for production of these documents.**
3. Sportspersons seeking reservation under Sports quota should have **Sports Gradation Certificate** issued by Director Sports, Punjab as per the latest instructions to claim benefit under this category. The relevant certificate should be there with the candidate as on 07/08/2015. **No extra time will be given to candidates in this respect.**
4. Ex-servicemen or Lineal Descendent of Ex-Servicemen (**LDESM**), **who have domicile of Punjab**, are eligible for reservation under the Ex-Servicemen category. Both will have to produce a certificate issued by District Defence Services Welfare officer/ District Sainik Welfare officer of their respective district in support of their category.
5. The lineal descendants of the Ex-Servicemen can also apply in the Ex-Servicemen category, provided they satisfy the eligibility conditions of a general category candidate. In case sufficient numbers of Ex- servicemen are available, then LDESM shall be treated as General Category candidates.
7. **SC/ST and BC candidates belonging to other States** are required to fill their Post Category as **General Category**. They are entitled only to age relaxation and application fee concession (wherever applicable) but not entitled to avail reservation.
8. The calculation details of General/reserved posts indicated in this advertisement may marginally change in view of Punjab Government instructions. 50% reservation of vacancies of the quota reserved for Schedule Caste shall be offered to Balmikis and Mazhbi Sikhs, if available, as a first preference from amongst the Schedule Caste as per the Punjab Schedule Castes and Backward Classes (Reservation in Services) Act, 2006. In cases where odd number of SC posts are available, the distribution will be done as under:

Number of SC seats available	Distribution of seats of column 1	
	SC (Mazhbi & Balmiki)	SC(Others)
1	1	0
3	2	1
5	3	2
7	4	3

Punjab Government instructions dated 20.12.2001 state that it has been decided that in direct recruitment to government services the post left unfilled in the quota reserved for Balmikis/Mazhbis, Scheduled Caste Ex-Serviceman and Scheduled Caste Sportsmen, will be reserved up to 2% for the Vimukat Jatis and Bazigar. If no candidate of the Vimukat Jatis/Bazigar is eligible, the said posts will then be filled by other Scheduled Castes”

9. **The Competent Authority reserves the right not to fill up any or all the posts without assigning any reason. The number of posts is likely to be decreased or increased without any notice.**
10. All Original Certificates shall be authenticated by the Department after the publication on Website, the result of written test. The schedule thereof shall be notified on the Website. **No original Certificate need to be enclosed with the Hard copy of the Application Form.**
11. **It is the responsibility of the applicant that he has in-time verified that the University/Institution from which he has acquired the academic qualification; duly approved by the competent authority in the said stream on the date he has acquired the qualification. He must also be conscious about the legal aspects involved here. In the event that the department seeks any information in this regard and the Applicant is not able to in-time-produce the specified documents, his candidature shall be rejected without assigning any further opportunity.** Such applicants may however be allowed to appear in the written test subject to the grant of **Provisional Admit Card** and the entire risk shall be borne by the Candidate.
12. No extra weightage shall be admissible to the Applicants possessing higher qualification or experience
13. **The reservation categories and their relevant explanation is provided as below:**
 - a) **BACKWARD CLASSES (PUNJAB)**
 - i) The candidates desiring to be considered for the Backward Classes category are required to submit a certificate as per Punjab Government letter No.1/41/93.RCI/459 dated 17/1/1994, No. 1/41/93RC-1/1597, dated 17-8-2005 and No.1/41/93 RCI/209, dated 24.2.2009 in the Section of prescribed proforma.
 - ii) The BC Certificate in proforma other than the prescribed proforma will not be accepted. The candidates belonging to Backward Classes are required to attach a

declaration along with Backward Class certificate that no change occurred in their status and they do not fall in the section of creamy-layer as per Govt. letter No. 10/9/2009-RCI/62 Dated 08/1/2010.

- iii) The Competent Authorities to issue the necessary certificate are:
- i. Deputy Commissioner
 - ii. Additional Deputy Commissioner
 - iii. Sub-Divisional Magistrate
 - iv. Executive Magistrate (PCS Officers only)
 - v. Tehsildar

b) EX-SERVICEMEN (PUNJAB)

- i) "Ex-serviceman" means a person who has served in any rank, whether as a combatant or a non-combatant, in the Naval, Military and Air Force of the Union of India (here-in-after referred to as the Armed forces of the Union of India), and who has:
- i. retired or released from such service at his or her own request after earning his or her pension; or
 - ii. been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
 - iii. been released otherwise than on his own request from such service as a result of reduction in establishment; or
 - iv. been released from such service after completing the specific period of engagement otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency and has been given a gratuity;
- ii) but does not include a person who has served in the Defence Security Corps, the General Reserve Engineering Force, the Lok Sahayak Sena and the Para Military Forces, but includes personnel of the Lok Sahayak Sena of the following categories namely:
- i. Pension holders for continuous embodied services
 - ii. Persons with disability attributable to military service; &
 - iii. Gallantry award winners

Ex-servicemen should be of Punjab domicile and they should submit a Punjab Resident Certificate from the competent authority i.e District Defence Services Welfare officer/District Sainik Welfare officer of their respective districts failing which would result in cancellation of their candidature.

Explanation: The persons serving in the Armed Forces of the Union, who on retirement from service would come under the category of "Ex-servicemen", may be permitted to apply for re-employment one year before the completion of specified terms of engagement and avail themselves of all concessions available

to Ex-servicemen but shall not be permitted to leave the uniform until they complete the specified terms of engagement in the Armed Forces of the Union.

c) LINEAL DESCENDENT OF EX-SERVICEMEN (PUNJAB)

- i) Where an Ex-serviceman is not available for recruitment against a reserved category, such a vacancy shall be reserved to be filled in by recruitment of either the wife or one descendent child of an Ex-serviceman.
- ii) As per Punjab Government notification No.GSR9/Const./ Art309, 234 and 318/Amd(5)/2003 dated 06/11/2002 and letter No. 1/28/92-3ET/2805 dated 14/05/2003 and;
 - i. "Lineal Descendent" means sons/daughters (married/unmarried/widowed legally divorced) of the re-employed/ unemployed Ex-Serviceman.
 - ii. "Wife" shall include the widow of an Ex-serviceman, provided she has not re- married up to the date of the issue of the appointment letter."
 - iii. In any case, including the case where the Ex-Serviceman has died, his sons/daughters shall be treated as "Lineal descendent" only if a certificate to this effect has been issued by the authority appointed by the Government.

d) SPORTS PERSON (PUNJAB)

A candidate can claim reservation under the Sports Person category only if:

- i) He/ She belongs to State of Punjab; and
 - i. has won National Championship in team or individual events while representing the State of Punjab in such sports events as have been conducted by such respective National Federations as are affiliated to the Indian Olympic Association ; or
 - ii. has won National Championship in team or individual events which are organized by the Indian Olympic Association; or
 - iii. has won first, second or third position in team or individual events and/or he has won Gold or Silver or Bronze Medal, at International Sports meets, conducted by International Federations affiliated to the International Olympic Committee or by the International Olympic Committee itself.
- ii) If candidate belongs to Sports Person, Punjab Category, an attested copy of Gradation Certificate strictly in accordance with the Punjab Sportsman Rules, 1988 issued by the competent authority should be attached with the application form.
- iii) Director Sports, Punjab is the competent authority to issue Sports Gradation Certificate and any other Sports Certificate issued by any other authority will not be accepted a valid Certificate for claim of reservation under the Sports Person, Punjab Category.

- iv) Applicants claiming reservation under Sports Person, Punjab Category must submit Punjab Resident Certificate from the competent authority, failing which would result in cancellation of their candidature.

e) SCHEDULED CASTE, (PUNJAB)

The competent authorities for issuing Scheduled Castes certificates are:

- i) District Magistrate/Additional District Magistrate/ Collector / Deputy Commissioner/Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ City Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate);
- ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate;
- iii) Revenue Officer not below the rank of Tehsildar;
- iv) Sub Divisional Officer (C) of the area where the candidate and or his family formally resides;
- v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands;
- vi) As per para-3 of Punjab Govt. Instructions No. 1/8/2007-RC-1/815, dated 10th July, 2008, Head of Department or Head of Offices are competent to issue Scheduled Castes Certificates to those applicants whose parents are serving or residing in Chandigarh/Mohali on the basis of their parent's service record.

f) WIDOWS AND CERTAIN OTHER CATEGORIES OF WOMEN (for age relaxation only)

The definitions as per Government Instructions issued vide letter No. 1/50/83-5PP(1368)/3454 dated 23-4-84 as amended from time to time the widows and certain other categories of women for reservation in employment is as under:

- i) Widows;
- ii) Women who are legally separated from their husbands or have been divorced;
- iii) Women whose husbands have been ordered by Civil or Criminal Courts to pay maintenance to them;
- iv) Women who have, because of their desertion, been living separately from their husband for more than two years;
- v) Women whose husbands have remarried; and
- vi) Wives of serving military personnel or those who are disabled while in military service.

g) PHYSICALLY HANDICAPPED (PUNJAB)

The definitions as per Government Instructions issued vide letter No. 10/26/95/5-SS/1252, dated 2-5-97 of the handicapped for purposes of reservation in employment is as under:

THE BLIND :

The blind are those who suffer from either of the following conditions: - Total absence of sight.

Visual acuity not exceeding 6/60 or 20/2-- (Snellen) in the better eye with correcting lenses. Limitation of the field of vision subtending an angle of 20 degrees or worse.

THE DEAF:

The deaf are those in whom the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 60 decibels in the better ear (profound impairment) in the conversational range of frequencies.

ORTHOPAEDICALLY HANDICAPPED

The orthopedically handicapped are those who have a physical defect or deformity not less than 40 % which causes an interference with the normal functioning of the bones.

Competent authorities to issue such certificate as under:-

- (i) Principal Medical Officer
- (ii) Chief Medical Officer
- (iii) Civil Surgeon
- (iv) Class-I Medical Officer of any Government Medical Institution

This certificate should be issued by the competent authorities of the concerned District or place of which the candidate is permanent resident.

h) SON/DAUGHTER/GRAND SON/GRAND DAUGHTER OF FREEDOM FIGHTERS (PUNJAB)

- i) Candidates claiming to be son/grandson/daughter/granddaughter of Freedom Fighters are required to submit a certificate issued by the competent authority (i.e., Deputy Commissioner of the district concerned) as per Punjab Government Instructions No.9 (13) 3P-II-84/5822 dated 4/4/1985, No.7(135)-8P-II-83/10120,dated 19.6.91 and No.4-13-8 P-11-97/10112 dated 22/8/1997.
- ii) Only those Freedom Fighters and their son/daughter/grand-son/grand-daughter are eligible for consideration for reservation under this category who:

- a) belong to the State of Punjab; and
- b) have either been granted a Freedom Fighter pension by the Punjab Government or have been awarded Tamra Patra by the Government of India; or
- c) are otherwise eligible for the grant of Freedom Fighter pension and Tamra Patra but for any reason whatsoever did not apply for Freedom Fighter pension and Tamra Patra but can obtain Freedom Fighter/ son/daughter/grand-son/grand-daughter of Freedom Fighter certificate from the General Administration (Political wing) of the Punjab Government.

IMPORTANT GUIDELINES AND DATES

All candidates are required to keep in touch with website www.thapar.edu. All contents detailed here on website www.thapar.edu shall prevail.

All subsequent Notices shall also be ONLY displayed on www.thapar.edu.

1. **Candidates are advised to go through the directions very carefully.** Applications should be completed in the 1st instance itself. Hard copies (*printout*) must be enclosed w.r.t. all the referred documents. **Incomplete applications shall be rejected and no opportunity shall be granted for subsequent supplementing.**
2. Some of the important dates are provided as below:
 - i. **Availability** of on-line Application form on website www.thapar.edu = **10.07.2015;**
 - ii. **Last Date** for applying Online Application Form = **07.08.2015;**
Last date for depositing Application fee in the bank = **08.08.2015**
 - iii. **Last Date** for Receiving Hard copy(printout)= **14.08.2015;**
of Completed Application Form
 - iv. **Downloading of Admit Card from the site** = **17.08.2015 onwards**
www.thapar.edu
 - v. **Written test: The tentative dates for conduct of the tests is provided as under:**

Type of Post	Duration of test	Date of Test (Tentative)	Publication of result (Tentative)
Manager (G), Executive (A/cs)	120 minutes	05/09/2015	Latest by 09/09/2015
Executive (G), Technical Assistant	120 minutes	06/09/2015	Latest by 09/09/2015
Executive (T), Junior Storekeeper	120 minutes	05/09/2015	Latest by 09/09/2015
Sub Inspector (Presently Fertilizer Clerk)	120 minutes	06/09/2015	Latest by 09/09/2015
Junior Scale Stenographer, Clerk-cum-Computer	Starting from 22/08/2015 onwards		

Operator Step 1(*) Skill Test			
Junior Scale Stenographer, Clerk-cum-Computer Operator Step 2 (**) (Written Test)	60 minutes	20/09/2015	Latest by 28/09/2015

IN CASE OF ANY CHANGE IN DATE OF THE TEST IT SHALL BE NOTIFIED ON THE WEBSITE WWW.THAPAR.EDU

**** - There shall be typing test for Clerk-cum Computer operators and Shorthand test for Junior Scale Stenographer w.e.f. 22/08/2015 (Tentative. Schedule will be displayed on website.***

***** - Only those who shall fulfill the minimum speed of typing, shorthand shall be eligible to appear in the written test.***

- vi Documents verification of shortlisted candidates: Schedule will be displayed on www.thapar.edu in October 2015/November 2015.

How to apply Online:

1. Candidate can apply online at www.thapar.edu from anywhere at home, at any place where there is an access to the Internet.
2. **Before submitting the online application, Deposit application fee of requisite amount (in favour of "Coordinator- PAICL" payable at Patiala).**
3. **Complete the form available on the site www.thapar.edu by clicking at the link "Recruitment of various posts for Punjab Agro Industries Corporation Limited".**
4. Every successful registration will be allotted the Login id and password.
5. Get the print out of the successful registered application form.
6. Thereafter the candidate shall have to paste one photo on the print out and send it to **Incharge, PAICL-Cell, Thapar University, Patiala – 147 004**, along with Bank deposit slip and two additional photographs.
7. Incomplete form or forms filled with wrong information the candidature shall stand automatically cancelled / rejected and shall not be considered for further processing.
8. Candidates may apply for more than one post by submitting separate application for each post along with separate processing fee.
9. For any problem, help can be taken from the helpline no. **+91-8557882876, +91-8557884676** or Email: paic2015@thapar.edu available during working hours.

10. Only Online registered application forms will be entertained.
11. The applications will be considered registered on receipt of hard copy of application by 14/08/2015.

NOTE:

1. Merely appearing in the entrance exam does not entitle you for the right to selection unless you fulfill the prescribed eligibility criteria and other terms and conditions of the advertisement. Thereafter selection will be on the inter-se merit of the entrance test subject to reservation prescribed. Candidates are advised to please ensure that they fulfill all the eligibility requirements for the post applied. In case you feel that you are not fulfilling any of the essential eligibility criteria due to which your candidature may be cancelled at any stage, you are advised not to appear for the test.
2. Selection will be made purely on the basis of merit in the written test to be held at **Patiala on schedule mentioned above.**
 - i. **All applications shall be received twice.** Initially online at website www.thapar.edu for which the process shall close on **07.08.2015 (12.00 midnight)**. In addition the same Application Form through Hard copy(printout) would also be required to be sent {duly supplemented with (i) 2- self-attested Photographs, (ii) Specified self/public authority-attested documents (particularly for those claiming any sort of reservation) and (iii) Bank deposit slip **in original**}; for which the process of receipt shall close on **14.08.2015 (5.00 PM)**.
 - ii. **Hard Copy of those who had not earlier applied on-line, or whose Hard copy is received after the stipulated date, shall be rejected and their Application Fee shall be forfeited. Any delay in transit shall be the sole responsibility of the Applicant. Hard Copies in time should be submitted by Registered Post/Courier at In-charge, PAICL-Cell, Thapar University, Patiala-147004 (Punjab).** The envelope should clearly carry the title (whichever is applicable) as:

“Application Form for the PAICL recruitment.”

Physical delivery of hard copy direct by the candidate (with in the office timings) is also feasible for submission at the office of **In-charge, PAICL-Cell, Thapar University, Patiala-147004 (Punjab)** and for which spot acknowledgment shall be provided. Nevertheless, all Applications received shall be notified at Website www.thapar.edu.

- iii. Self-attested Photographs shall be accepted. Candidates would be required to paste one, self- attested, photograph at the designated space in the Application Form and the second self-attested photograph would be stapled along with hard copy. Candidates are advised to retain a copy each of Application Form and the self-attested photograph as submitted. **The same self- attested photograph shall be pasted on the Admit Card. Applicants**

doing self- attestation in the manner rendering de-facing at the photograph shall risk the cancellation of their application.

- iv. Applicants claiming reservation of any sort shall record their claim in on-line Application and also enclose requisite Certificates (*in one lot, along with the Hard Copy submission*) as per the latest prescribed formats and duly authenticated/approved by the competent authority in Punjab Govt. **Even the claim of sub-reservation such as Mazhbi, Ramdassia or Balmiki etc. if any; should be submitted along with the on-line and the Hard copy of the application. There is no scope for subsequent supplementing. No change in reservation category (main/subsidiary) shall be allowed after the receipt of the on-line application.** Seeker thereof would be dis- qualified for the further recruitment process.
4. Number of posts advertised or the reservation there of etc., can be increased or decreased without assigning any reason and in this regard, the decision of Punjab Govt. shall be binding.
5. In case of a tie of marks in the written test, the same shall be broken on the basis of date of birth. Candidate senior in age shall rank higher in order of merit. In the case of a tie in age also, a candidate getting higher percentage of marks secured at matriculation level shall be ranked higher in order of merit.
6. Candidates will be called for original documents inspection as per category wise merit list with 50% extra waiting list on an appointed day in person before a high level committee at a specified place before issue of appointment letters. Failure of any candidate to come personally with all complete original documents shall lead to forfeiture of his claim and the next candidate on merit shall be considered their and then. There shall be NO EXTENSION OF DATE WHATSOEVER UNDER ANY CIRCUMSTANCES. The waiting list shall be valid for 6 months.
7. The recruitment SHALL BE MADE SUBJECT TO 100% VERIFICATION of DEGREES & CERTIFICATES from issuing authorities within six months and SHALL BE LIABLE TO BE DECLARED NULL AND VOID ABINITIO WITHOUT ANY NOTICE WHATSOEVER IN CASE ANY DOCUMENT IS FOUND FAKE OR FORGED. The department shall also without fail launch against such candidates suitable criminal proceedings besides civil proceedings to make recoveries of salary and other emoluments paid to such candidates.
8. The selection will be subject to any notification /amendments issued by Punjab Government from time to time.
9. For any difficulty in (i) Understanding the instructions as above, (ii) Filling the Application Form, (iii) Downloading the Admit Card, and (iv) Any subsequent instructions displayed on Website etc., immediate timely reference should be made to the following :

Dr. D. Gangacharyulu, Controller of examination, Thapar University, Patiala.

E-mail: paic2015@thapar.edu

Mob: +91-8557882876, +91-8557884676

10. In case of any further difficulty or **Complaint**; an immediate reference should be in-time made to undersigned.

MANAGING DIRECTOR
Punjab Agro Industries Corporation Limited